Documentation for adding, using, and removing the Tatva Zoom app.

1. Adding the app:

After your onboarding application is approved (<u>click for reference</u>) by admin. When you log in to (<u>https://teachers.tatva.app/</u>), you will be redirected to our **Tatva Zoom App** Installation page. **Make sure you have used the same email for Zoom and Tatva and that you are a LICENSED (have a paid Zoom account) Zoom user.** Below is the preview of the page.

| Tatva Zoom App Installation |
|--|
| |
| Follow the below zoom link to join tatva zoom app |
| Tatva zoom app links your zoom account with Tatva App. This enables Tatva Users to register and join your classes from within Tava App and Website. |
| Install Tatva Zoom |
| <section-header></section-header> |

Once you click the Install Tatva Zoom button, you will be redirected to the Zoom app page. Below is the preview of the page.



The page lists the permissions that we require to onboard you and you to start teaching yoga with us.

2. Usage of each scope:

Each scope that you permit is required by us to manage your class sessions, attendance, etc.

i) View a user's meeting:

We require this scope to to view a user's meeting, get details of a meeting. This is used to fetch the join URL of a meeting whenever a teacher starts a meeting from our portal.

ii) Delete / Create a meeting:

We require this scope to schedule or delete a meeting. Whenever a teacher adds a new yoga class, this permission is required to create meetings for that class. Whenever a teacher deletes a class, we use this permission to delete all the meetings of that class.

iii) View past meeting's participants:

As the name says, this permission is required to view the participants of a meeting. This is required to see the participation of students and analyze the information.

iv) View a past meeting:

This scope is required to fetch details of a meeting that has been ended. So that we can get the total number of registrations and participation in the meeting. It will provide us with the duration of each participant in the meeting too.

v) View a meeting's registrant:

This permission will help us understand the difference between the registrations and participation. This scope helps us to maintain the attendance of the meeting.

vi) Add a registrant to a meeting:

We require this scope to register the student for a meeting. Students are required to register before joining the meeting.

3. Removing the app:

Before you remove the app from your Zoom account, you must know the implications of removing the app.

If you remove the app, then you won't be able to launch, create, or delete any meeting from our platform. Most importantly any user who wants to join your class will not be able to register to your class. To continue using the app, you will have to again add the app to your zoom account.

Steps:

- a. Login to your Zoom Account and navigate to the Zoom App Marketplace.
- b. Click Manage >> Added Apps or search for the "Tatva" app.
- c. Click the "Tatva" app.
- d. Click Remove.

Tatva app will be removed from your zoom account.